



PowerSchool Tutorial: Create Account

1. Go to <https://gps.powerschool.com/public/>
2. Once you are there, Click on "Create Account."

The screenshot shows the PowerSchool login page. At the top is the GPS logo. Below it is the PowerSchool logo. The main heading is "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". A red arrow points to the "Create Account" button. Below the buttons are input fields for "Username" and "Password". There is a link for "Forgot Username or Password?" and a "Sign In" button at the bottom right.

3. Click on the blue button, "Create Account."

The screenshot shows the "Create an Account" page. At the top is the GPS logo. Below it is the PowerSchool logo. The main heading is "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a blue border. Below the buttons is the heading "Create an Account" and a paragraph of text: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. Learn more." At the bottom right is a blue "Create Account" button, which is highlighted by a red arrow.

4. Fill out your information under "Create Parent Account."

Create Parent Account

Parent Account Details

	First Name	<input type="text"/>
	Last Name	<input type="text"/>
	Email	<input type="text"/>
	Desired Username	<input type="text"/>
	Password	<input type="password"/>
	Re-enter Password	<input type="password"/>
	Password must:	-Be at least 4 characters long


5. Fill out the information for your first student under “Link Students to Account.”

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name	<input type="text"/>
Access ID	<input type="text"/>
Access Password	<input type="password"/>
Relationship	-- Choose ▾




6. You will be able to find your student’s Access ID and Access Password on the letter that was sent home at the beginning of the year. If you do not know this information, please call your child’s school.

7. Once done, please click on the blue “Enter” button.

Access Password	<input type="password"/>
Relationship	-- Choose ▾

Enter



8. Now log in using the information that you created.

GPS
GLEN DIVE PUBLIC SCHOOLS

PowerSchool


Student and Parent Sign In

Sign In Create Account

Username	<input type="text"/>
Password	<input type="password"/>

[Forgot Username or Password?](#)

Sign In



9. Use the Navigation screen to look at all the information that is available.

10. If you need any assistance, please contact your child’s school office.